

Part-Time EHS Specialist (20 hours/week) - Houston Area

Summary

The EHS Specialist works with site leadership to implement and improve site safety, health, and environmental programs. He/She operates under direct supervision of the EHS Site Leader and within established procedures to provide clerical, administrative, and technical support to EHS activities.

Responsibilities & Duties:

Support EHS operations and staff to foster zero tolerance culture and ensure compliance.

Train and orient new hire employees and develop EHS compliance training.

Record and maintain EHS documentation.

Enforce EHS policies, regulations.

Engage in incident investigations and compile and submit statistical reports and updates.

Act as Project Site EHS Officer for large projects.

Guide and recommend EHS activities and manage EHS data for periodic EHS regulatory documents.

Support audit and EHS policies and standards.

Interface with state and federal agencies such as State Environmental agencies, DOT, EPA and OSHA.

Develop and implement Safety programs.

Comply with environmental management system for manufacturing facility.

Finish written programs as per regulatory authorities.

Suggest resources and solutions to execute EHS issues' improvements.

Investigate and inspect from federal, state and local regulatory agencies.

Strategize, review regulations, prepare EHS reports and renew applications.

Performs all EHS Specialist job duties as needed

Qualifications

- Bachelor's degree in Environment Health and Safety or related discipline, and/or 5 or more years of experience in environmental health and safety discipline or related field.
- Comprehensive knowledge of the technical specialty, applicable laws, regulations, and guidelines related to area of expertise.
- Demonstrated supervisory and/or team building skills.
- Proven ability to quickly assess situations through demonstrated problem-solving skills and knowledge of technology related to their EHS discipline.
- Computer skills commensurate with job responsibilities.
- Excellent communication skills.
- Professional certification or license may be required by regulation for specific technical fields.

Certifications

Professional certification in one or more EHS specialties (CIH, CHMM, CSP, CBSP, CHP, etc.) is strongly recommended.